

List of (sub) processors, recipients in third countries and international organizations

This document lists all of the (sub) processors we use, as well as the recipients in third countries and international organizations to which we transfer personal data. It is intended to (1) enable our business partners to identify processors and recipients in third countries and international organizations that we use or have approved, and (2) enable data subjects to know and enforce the rights to which they are entitled. For the sake of transparency, we point out that the companies we named may process personal data at third parties (e.g. external hosting of websites or SaaS applications). Information on data processing by these companies can be found on the respective website that we indicated.

1. Company name:	docSafe GmbH	
2. Link to website:	www.actaport.de	
3. Service or transmission details	Provision or procurement and maintenance of SaaS- services and billing thereof	
4. Country of processing:	Germany	
5. Subject matter of (sub-) processing:	Application deployment	
6. Nature of (sub-) processing:		
<input type="checkbox"/> Collection	<input type="checkbox"/> Adaptation	<input type="checkbox"/> Disclosure by transmission
<input type="checkbox"/> Restriction	<input type="checkbox"/> Recording	<input type="checkbox"/> Alteration
<input type="checkbox"/> Dissemination	<input type="checkbox"/> Erasure	<input type="checkbox"/> Organisation
<input type="checkbox"/> Retrieval	<input type="checkbox"/> Otherwise making available	<input type="checkbox"/> Destruction
<input type="checkbox"/> Structuring	<input type="checkbox"/> Consultation	<input type="checkbox"/> Alignment
<input checked="" type="checkbox"/> Storage	<input type="checkbox"/> Use	<input type="checkbox"/> Combination
7. Duration of (sub-) processing:	<input type="checkbox"/> Short-term processing or intermediate storage. <input checked="" type="checkbox"/> Long-term processing for the duration of the contract.	
8. Concluded contract or appropriate safeguards according to Art. 44ff GDPR:	<input checked="" type="checkbox"/> Processor contract according to Art. 28 GDPR with individual contractual terms. <input type="checkbox"/> APPENDIX 1 – SCCs 2021/915 BETWEEN CONTROLLERS AND PROCESSORS <input type="checkbox"/> APPENDIX 2 – SCCs 2021/914 MODULE ONE: Transfer Controller to Controller <input type="checkbox"/> APPENDIX 3 – SCCs 2021/914 MODULE TWO: Transfer Controller to Processor <input type="checkbox"/> APPENDIX 4 – SCCs 2021/914 MODULE THREE: Transfer Processor to Processor <input type="checkbox"/> APPENDIX 5 – SCCs 2021/914 MODULE FOUR: Transfer Processor to Controller	

1. Company name: GLOBAL SERVICE GmbH
 2. Link to website: www.global-gruppe.com
 3. Service or transmission details: Calculations for employee data, training
 4. Country of processing: Germany
 5. Subject matter of (sub-) processing: Carrying out calculations
 6. Nature of (sub-) processing:
 Collection Adaptation Disclosure by transmission
 Restriction Recording Alteration
 Dissemination Erasure Organisation
 Retrieval Otherwise making available Destruction
 Structuring Consultation Alignment
 Storage Use Combination
 7. Duration of (sub-) processing: Short-term processing or intermediate storage.
 Long-term processing for the duration of the contract.
 8. Concluded contract or appropriate safeguards according to Art. 44ff GDPR:
 Processor contract according to Art. 28 GDPR with individual contractual terms.
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1. Company name: Microsoft Corp., Microsoft Ireland Operations Limited
 2. Link to website: https://office.com/
 3. Service or transmission details: Hosting, SaaS, Online-Service
 4. Country of processing: Ireland
 5. Subject matter of (sub-) processing: Provision of Office 365
 6. Nature of (sub-) processing:
 Collection Adaptation Disclosure by transmission
 Restriction Recording Alteration
 Dissemination Erasure Organisation
 Retrieval Otherwise making available Destruction
 Structuring Consultation Alignment
 Storage Use Combination
 7. Duration of (sub-) processing: Short-term processing or intermediate storage.
 Long-term processing for the duration of the contract.
 8. Concluded contract or appropriate safeguards according to Art. 44ff GDPR:
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1. Company name: domainfactory GmbH
 2. Link to website: www.df.eu
 3. Service or transmission details: Hosting Website
 4. Country of processing: Germany
 5. Subject matter of (sub-) processing: Hosting

6. Nature of (sub-) processing:

<input type="checkbox"/> Collection	<input type="checkbox"/> Adaptation	<input type="checkbox"/> Disclosure by transmission
<input type="checkbox"/> Restriction	<input type="checkbox"/> Recording	<input type="checkbox"/> Alteration
<input type="checkbox"/> Dissemination	<input type="checkbox"/> Erasure	<input type="checkbox"/> Organisation
<input type="checkbox"/> Retrieval	<input type="checkbox"/> Otherwise making available	<input type="checkbox"/> Destruction
<input type="checkbox"/> Structuring	<input type="checkbox"/> Consultation	<input type="checkbox"/> Alignment
<input checked="" type="checkbox"/> Storage	<input type="checkbox"/> Use	<input type="checkbox"/> Combination

7. Duration of (sub-) processing: Short-term processing or intermediate storage.
 Long-term processing for the duration of the contract.

8. Concluded contract or appropriate safeguards according to Art. 44ff GDPR:
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1. Company name: snapADDY GmbH
 2. Link to website: www.snapaddy.com
 3. Service or transmission details: CRM-Adds on
 4. Country of processing: Germany
 5. Subject matter of (sub-) processing: Recording and system integration of address and customer data

6. Nature of (sub-) processing:

<input checked="" type="checkbox"/> Collection	<input type="checkbox"/> Adaptation	<input checked="" type="checkbox"/> Disclosure by transmission
<input type="checkbox"/> Restriction	<input type="checkbox"/> Recording	<input type="checkbox"/> Alteration
<input type="checkbox"/> Dissemination	<input type="checkbox"/> Erasure	<input checked="" type="checkbox"/> Organisation
<input type="checkbox"/> Retrieval	<input checked="" type="checkbox"/> Otherwise making available	<input type="checkbox"/> Destruction
<input checked="" type="checkbox"/> Structuring	<input type="checkbox"/> Consultation	<input type="checkbox"/> Alignment
<input checked="" type="checkbox"/> Storage	<input type="checkbox"/> Use	<input checked="" type="checkbox"/> Combination

7. Duration of (sub-) processing: Short-term processing or intermediate storage.
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1. Company name: Alexander Müller xeomüller Systemhaus
 2. Link to website: www.xeomueller.de
 3. Service or transmission details: IT Service Provider
 4. Country of processing: Germanx
 5. Subject matter of (sub-) processing: professional IT service

6. Nature of (sub-) processing:

<input type="checkbox"/> Collection	<input type="checkbox"/> Adaptation	<input type="checkbox"/> Disclosure by transmission
<input type="checkbox"/> Restriction	<input type="checkbox"/> Recording	<input type="checkbox"/> Alteration
<input checked="" type="checkbox"/> Dissemination	<input type="checkbox"/> Erasure	<input type="checkbox"/> Organisation
<input type="checkbox"/> Retrieval	<input type="checkbox"/> Otherwise making available	<input type="checkbox"/> Destruction
<input type="checkbox"/> Structuring	<input type="checkbox"/> Consultation	<input type="checkbox"/> Alignment
<input checked="" type="checkbox"/> Storage	<input type="checkbox"/> Use	<input type="checkbox"/> Combination

7. Duration of (sub-) processing: Short-term processing or intermediate storage.
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1. Company name: Complete XRM, Inc.
 2. Link to website: www.planplusonline.us
 3. Service or transmission details: CRM SaaS
 4. Country of processing: USA

5. Subject matter of (sub-) processing: Provision of planplusonline CRM software

6. Nature of (sub-) processing:

<input type="checkbox"/> Collection	<input type="checkbox"/> Adaptation	<input type="checkbox"/> Disclosure by transmission
<input type="checkbox"/> Restriction	<input type="checkbox"/> Recording	<input type="checkbox"/> Alteration
<input checked="" type="checkbox"/> Dissemination	<input type="checkbox"/> Erasure	<input type="checkbox"/> Organisation
<input type="checkbox"/> Retrieval	<input type="checkbox"/> Otherwise making available	<input type="checkbox"/> Destruction
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